

WELCOME TO

OLYMPIC  
STUDIOS

117-123 CHURCH ROAD, BARNES, SW13 9HL

[WWW.OLYMPICSTUDIOS.CO.UK](http://WWW.OLYMPICSTUDIOS.CO.UK)

*Dear Member,*

Welcome to your Club.

This booklet outlines some key information, a summary of your membership benefits and our admission and etiquette guidelines.

Please bring your membership card with you whenever you visit the Club.

*We look forward to seeing you soon.*

*The Members' Club Team*

## *Club Facilities*

The Members' Club is a place of comfort, offering Members the chance to eat, drink, work or relax at any time of day, serving breakfast, lunch and dinner. Bar snacks are also available both day and night. There is WiFi access throughout.

## *Members' Club Opening Hours*

**MONDAY to THURSDAY** 8am - 11.30pm

**FRIDAY** 8am - 12.30am

**SATURDAY** 9am - 12.30am

**SUNDAY** 9am - 10.30pm

<b>MONDAY - FRIDAY</b>	<b>BREAKFAST</b>	8am - 11.45am
	<b>LUNCH</b>	12pm - 3pm
	<b>AFTERNOON TEA</b>	3pm - 6pm
	<b>DINNER</b>	6pm - 9.30pm
	<b>BAR MENU</b>	12pm - 10pm (10.30pm Friday)
<b>SATURDAY / SUNDAY</b>	<b>BREAKFAST</b>	9am - 11am
	<b>BRUNCH</b>	11am - 5pm
	<b>AFTERNOON TEA</b>	3pm - 6pm
	<b>DINNER</b>	6pm - 9.30pm
	<b>BAR MENU</b>	12pm - 10.30pm Sat. (10pm Sunday)

## **TABLES FOR DINING**

Reserve your table online in the Members section of our website at [www.olympiccinema.co.uk](http://www.olympiccinema.co.uk), with Club reception on 020 8912 5174 or email: [club@olympiccinema.co.uk](mailto:club@olympiccinema.co.uk)

## *Admission / Entrance to Club*

The Members' Club is situated on the first floor of Olympic Studios. The entrance is opposite the Sweet Shop.

On arrival at the Club, Members must present their membership card at reception and sign themselves and their guests in.

If you lose your membership card, please let us know and we will order a replacement.

Members must call ahead and leave guests' names on the guest list if they expect their guests to arrive before them.

If the Member has not arrived within an hour, the guest may be asked to leave the Club.

The Member that books a table must be present for the duration of the meal.

## **GUESTS**

Annual Members may bring a guest into the Club.

Should you wish to bring more than one guest, you must book a table before arrival by calling 020 8912 5174 or emailing: *club@olympiccinema.co.uk*

Management reserve the right to refuse admission to the Club to any Member or guest.

If the conduct of any Member, or their guests, breaches the Club's etiquette rules, the management reserve the right to eject the offending individuals from the premises and/or terminate that Member's membership.

The management are required under various laws and regulations not to exceed the designated capacity of the premises. Once capacity has been reached the management shall operate a "one out, one in" policy.

Occasionally, areas of the Club may be reserved and entrance to Members may be restricted.

## CHILDREN

The Members' Club is an adults-only space. However, under 18s are welcome on Saturday, Sunday and bank holidays until 5pm.

We ask those bringing children into the Club to consider other Members at all times.

## MEMBERSHIP BENEFITS

- Access to the Club for the Member and a guest.
- 10% discount on Cinema admission for the Member and a guest.
- Priority advance booking for Cinema tickets for up to 4 people.
- Exclusive invitations to Members' events and preview screenings.
- Access to the Members' Screening Room, where a carefully curated program of films is shown daily.
- Access to the Meeting Room, when available and booked in advance with *club@olympiccinema.co.uk*.

## *Contacts*

### **MEMBERSHIP & EVENTS MANAGER**

Mairead Murray      [mairead@olympiccinema.co.uk](mailto:mairead@olympiccinema.co.uk)  
020 8912 5164

### **MEMBERS' CLUB**

Bookings              [club@olympiccinema.co.uk](mailto:club@olympiccinema.co.uk)  
020 8912 5174

### **CINEMA**

Box Office             [boxoffice@olympiccinema.co.uk](mailto:boxoffice@olympiccinema.co.uk)  
020 8912 5161

### **CAFÉ & DINING ROOM**

Bookings              [cafe@olympiccinema.co.uk](mailto:cafe@olympiccinema.co.uk)  
020 8912 5170

## CLUB ETIQUETTE

All devices must be on silent at all times. Members are permitted to use mobile phones as long as they do so discreetly.

Members should treat all staff and other fellow Members as they would wish to be treated themselves.

The use of cameras or recording equipment is not permitted in the Members' Club, except by prior arrangement.

Smoking and vaping are not permitted within the building.

Members are responsible for the behaviour of their guests.

Any Member who wilfully removes, damages or destroys any property belonging to the Club, or to Members or guests on the premises, will be liable to expulsion.

All bills must be paid in full before leaving the Members' Club.

Members are responsible for their guests' bills if they are not paid.

Noise: good relations with our neighbours is of prime importance to us. We would ask all Members to be conscious of this at all times when leaving the Olympic, especially at night.

Animals, with the exception of guide dogs, are not permitted in the Club.

Matters discussed in the Members' Club, or matters pertaining to the Members' Club, its Members or their guests may not be used for commercial or journalistic purposes, nor disclosed via the internet, or to any third party. Conversations held or overheard must be held in the strictest confidence.

Items lost or found on the premises will be logged at reception. Where the owner can be identified, they will be contacted as soon as possible. Items will be held on site for one calendar month, after which time uncollected items will be donated to charity or disposed of. The Olympic bears no responsibility over the loss of any property by Members or guests.



## DISCIPLINARY PROCEDURE

- 1 Failure to pay annual subscription within one month of the due date, after being notified by the membership department will result in the Member being refused admission to the Club and membership terminated.
- 2 No Member or guest shall use, ingest, possess or distribute illegal drugs while on the premises. Any person breaching this policy will be asked to leave the Club immediately and, in the case of Members, their membership may be terminated (in accordance with the disciplinary procedure). Members are responsible for the behaviour of their guests: if the guest of a Member breaches the stated drugs policy, the Member will also be subject to the Club's disciplinary procedures.
- 3 If a Member infringes the rules of the Olympic or is considered guilty of misconduct towards staff or a fellow Member, he or she may be required to give an explanation and risk suspension or expulsion. Complaints of misconduct or misbehaviour from Members should be made in writing to the General Manager of the Club.
- 4 Any conduct that is prejudicial to the reputation and character of the Club may result in an expulsion. Such conduct may include, but is not limited to, violent or abusive behaviour and the communication of information concerning the affairs of the Club or its Members and their guests to the media.
- 5 Disciplinary Committee. Two members of the management team will meet when necessary and call for further evidence, witnesses etc when needed. The member who is the subject of the complaint will then be invited to explain what happened. The committee will then decide whether to dismiss the complaint, give warning, suspend or expel the Member. All of this will be done in the strictest of confidence.

## **IDEAS AND FEEDBACK**

We welcome your feedback. Should any Member wish to make a suggestion about how any aspect of the Club can be improved, please put them in writing for the consideration of the General Manager.

## **PRIVACY POLICY**

The privacy and security of your personal information is extremely important to us. To read more on how and why we use your personal data go to: [www.olympicstudios.co.uk](http://www.olympicstudios.co.uk)

## **DISCLAIMER**

Olympic Members' Club shall not be liable for any loss or injury to any Member or any guest or to any goods or property of either party on the premises of Olympic Members' Club unless due to negligence or misconduct on behalf of the Olympic Members' Club or its employees. This disclaimer does not purport to override any statutory liability which may apply and nothing shall exclude or limit liability for death or personal injury caused by negligence. Members should not leave any item overnight at the Olympic, as the Club will not be liable.

## **INTERPRETATION OF THESE RULES**

In the event of any dispute arising as to the meaning or interpretation of these rules, the matter shall be referred to the Management Team, whose decision shall be final. The management reserves the right to make amendments to the Olympic Members' Club Rules at any time without prior consultation. A copy of the Club rules may be obtained from the Membership Manager upon request.

## **CONSTITUTION**

Olympic Members' Club is a proprietary club and the proprietor is Barnes Cinema Ltd, 117-123 Church Road, Barnes, SW13 9HL

## NOTES